SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900	126	05/11/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/15/2026 08:25 AM CAP Accepted				
	Corrective Action Plan: Submitted by Tiffani Reneau 04/10/2026 10:08 AM Payschools software settings were changed on 4/9/26 so that all categorical applications will be placed in a pending approval folder for our review. After review by the determining official, the confirming official will also review prior to approval of the application. These new steps have been implemented as of 4/9/26.				
	Flagged by Kaitlyn Matthews 04/09/2026 08:16 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Verification	Verification (On-Site Assessment Tool) (207H)	SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900	208	05/11/2026	CAP Accepted

SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/20/2026 10:51 AM CAP Accepted				
	Corrective Action Plan: Submitted by Kaitlyn Matthews 04/20/2026 10:50 AM Undone				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/15/2026 09:17 AM SFA requested to make edits.				
	Corrective Action Plan: Submitted by Kaitlyn Matthews 04/15/2026 09:16 AM Undone				
	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/15/2026 08:25 AM CAP Accepted				
	Corrective Action Plan: Submitted by Tiffani Reneau 04/10/2026 09:53 AM As soon as verification is complete, the Assistant Business Administrator (Confirming Official) will sign the tracker form. Please see the attached FY 2025-2026				
	Flagged by Kaitlyn Matthews 04/09/2026 08:16 AM The Confirming Official must record on the Verification Tracker the date of the confirmation review. **Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Verification	Verification (On-Site Assessment Tool) (207H)	SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900	214	05/11/2026	CAP Accepted

SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/15/2026 08:25 AM CAP Accepted				
	Corrective Action Plan: Submitted by Tiffani Reneau 04/10/2026 09:58 AM We identified that changes to benefits are programmed in Payschools software to allow for a 10 day grace period. We corrected the language in the letter (word document) identified to reflect the same on 4/9/2026.				
	Flagged by Kaitlyn Matthews 04/09/2026 08:16 AM Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. **Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	SETH BOYDEN-796	1404	05/11/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/15/2026 08:24 AM CAP Accepted				
	Corrective Action Plan: Submitted by Colleen Thaler 04/09/2026 01:18 PM The written Food Safety Plan was returned to Seth Boyden the next day. It had been removed to be updated and unfortunately was not put back in place. We made sure it was returned and will be sure not remove in the future.				
	Flagged by Kaitlyn Matthews 04/09/2026 08:16 AM SFA did not have a copy of the written food safety plan available at Seth Boyden School on day of review. Schools participating in the school lunch and breakfast programs must implement a food safety program for the preparation and service of meals that complies with Hazard Analysis Critical Control Point (HACCP) principles. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	SETH BOYDEN-796	1406	05/11/2026	CAP Accepted

SOUTH ORANGE-MAPLEWOOD BD OF ED-01304900 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/15/2026 08:25 AM CAP Accepted				
	Corrective Action Plan: Submitted by Colleen Thaler 04/09/2026 01:24 PM We had emailed the Health Inspector making them aware (3/18) we have yet to be inspected. We were told someone would be out. They have started their inspections within the district however, have yet to do Seth Boyden. I will reach out to them again.				
	Flagged by Kaitlyn Matthews 04/09/2026 08:16 AM Seth Boyden School- An outdated food safety inspection report was posted in a publicly visible location. SFA is responsible for obtaining two food safety inspections during the current school year and if current inspections are not already scheduled, SFA should request an inspection in writing from the Board of Health. **Describe in the CAP how this will be corrected. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged